

## St. Joseph's Risk Assessment 05/03/2018

List of School Activities	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
<b>Training of school personnel in Child Protection Matters</b>	Harm not recognised or reported promptly.	Child Safeguarding Statement and DES procedures made available to all staff. DLP and DDLP to attend face to face training. All staff to view Túsla training module and any other online training offered by PDST. BOM records all records of staff and Board Training
<b>Curriculum Provision in respect of SPHE, RSE and Stay Safe</b>	Non-teaching of same.	School implements SPHE, RSE, Stay Safe programmes in full.
<b>Playtimes</b>	Risk of harm to unsupervised children.	Playground Policy and procedures: Clearly displayed Teacher rota Teacher must wait until supervising teacher arrives No re-entering school/walkway, except JI use of Walkway Toilet and injured children go to staffroom.
<b>Toileting</b>	Inappropriate behaviour. Harm by peers.	Policy and procedures for Toileting and Intimate Care Children toilet before leaving classroom or on return No access after school hours except to Walkway toilet Frequent 'usage/users' should be discussed with parents
<b>Intimate Care</b>	Harm by school personnel.	Policy on Intimate Care and procedures in place 'Red Card' system linking with partner teacher with SNA 2 adult supervision always. Sports Teams are reminded to change in classroom before home time and match starts
<b>Coaches/volunteers / Clubs and Work Experience</b>	Harm to pupils. Harm by coach/volunteer/student .	Policy on Visiting/ After School Coaches and procedures in place Vetting for all 16 and over Túsla Online Training and certification Staff member always present during school day. No one coach should ever left alone with individual children
<b>One on One Teaching/work</b>	Harm by school personnel.	Policy and procedures in place Doors open, blinds lifted, sit opposite, glass in all 'door windows' All 1:1 work/teaching/supervision in Room 11
<b>Visitors</b>	Harm to pupils.	Procedures in place: Visitors Book – sign in/out, Badge while visiting stating day, appropriate signage No unauthorised access to school and all staff to query unknown people Regular visitors must have vetting in place

<b>Daily arrival and dismissal of children</b>	Harm from older pupils, unknown adults on the playground.	Supervised by teachers and procedures in place: Accompany all children to gate and dismiss to designated person as indicated in Journal unless parents/guardians inform otherwise. Class list indicating same in case of your absence. Children who use busses are accompanied by Special Ed teachers to gate each evening. All children to be collected from Infant Play area.
<b>Major school events, Sports Day, Grandparents, Day, Ceili Mór etc.</b>	Harm from older pupils, unknown adults in the school.	Procedure Limit 'time' access of adults Badges for parents to identify connection. Use of specific areas of access to school (Seomra J & K for Sports Day) only throughout event.
<b>Tours and trips</b>	Risk of harm to unsupervised children.	Policy in place and Procedures All accompanying parents must be vetted Staff must ask 'second last' child & parent to wait until last remaining child collected. No returning to classroom except toilets in Walkway
<b>Leaving classrooms</b>	Risk of harm to unsupervised children.	Procedures: Children always travel in pairs unless one leaving and then in threes. Children line up in twos ' <i>same line all the time</i> '
<b>ASD classes</b>	Risk of harm to unsupervised children. Harm by school personnel.	Procedures: SNA may accompany children 1:1 when integrating.
<b>Use of Information and Communication Technology by pupils in school</b>	Bullying.	ICT Policy and safe usage of same Anti Bullying Policy Code of Behaviour

**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on **11 March, 2018**. It will be reviewed as part of the school's annual review of its Child Safeguarding Statement.